

## WAIVER OF COMPETITION JUSTIFICATION

A waiver from the competitive solicitation process may be granted when based upon operational compatibility with existing equipment, strong technological grounds, a unique and cost effective feature requirement, or when it is clearly in the State's best interest. If you have questions or need additional clarification, please contact your Purchasing Agent.

**1.) Purchase Amount:** \$ \_\_\_\_\_

**2.) Requested Supplier:** \_\_\_\_\_

**3.) Description of Item/Service:** \_\_\_\_\_

**4.) Explanation as to why no other supplier can offer a comparable Item/Service:**

**5.) Establish the reasons UNC Charlotte absolutely requires this specific Item/Service and how no other could meet the need:**

I hereby request that a waiver from the State mandated competitive process be approved for the procurement of the above stated equipment, commodity, or service. By signing this form I attest that no known Conflict of Interest exists within the department, there is no violation of the University's nepotism policy, and this request will not create a contractual relationship with a State employee or the relative of a State employee.

\_\_\_\_\_  
PRINT NAME OF REQUESTOR

\_\_\_\_\_  
DEPARTMENT

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

|   |             |
|---|-------------|
| <b>FOR PURCHASING DEPARTMENT USE ONLY</b> |             |
| APPROVED BY: _____                        | DATE: _____ |